

Approved March 12, 2026

FOUNDATION FOR EARLY CHILDHOOD EDUCATION, INC.

155 N Occidental Blvd., Los Angeles, CA 90026

POLICY COMMITTEE MEETING

February 12, 2026 – 9:30 A.M.-12:00 P.M.

MINUTES

The meeting was called to order at 9:46 a.m.

Roll Call was taken and a quorum was established with 15 members present.

The minutes from our January 15, 2026 Policy Committee Meeting were read.

M/S/C Maldonado/Paz to approve the minutes for January 15, 2026 Policy Committee Meeting with corrections.

Our Chairperson thanked everyone for attending today's Policy Committee Meeting. She informed us that the P.C. Executive Committee met on Wednesday, February 4, 2026 to review all documents and reports for today's meeting. They have made their recommendations for all items on today's agenda and will be presenting them to us for approval.

Our Treasurer gave her report. She reported all expenditures incurred for the month of January 2026.

The delegates to the County Policy Council provided their report for the month of February 2026.

The Delegate to the Board of Directors provided her report for the meeting of January 21, 2026.

The Director presented her report and shared the following updates: We are currently awaiting an official response from LACOE regarding the previously submitted request for additional funding to complete projects at several sites. Once the funding is approved, a Budget Adjustment Request (BAR) will be prepared and submitted to the Policy Committee and Board of Directors for approval, and then forwarded to LACOE for final authorization. Foundation has also submitted its draft funding application to LACOE. Looking ahead to next year, the budget will be extremely tight. The Director and Fiscal Coordinator collaborated closely to ensure the proposed budget addresses all essential needs to maintain a successful and sustainable program. Finally, the Director reported that the recent OHS review went very well, with no findings or areas of concern identified.

The Assistant Director of Family Services, Health, and Nutrition presented her report and shared the following updates. There were three unusual incidents reported for the month of January 2026: one gastrointestinal outbreak at Garden of Progress, one lice outbreak at Little Friends, one police activity at Santa Monica. Attendance for the month was 80% for Early Head Start and 78% for Head Start. An analysis report was submitted to LACOE to identify contributing factors to the low attendance. Recruitment efforts for the 2025–2026 program year are ongoing. Currently, Foundation is 99% enrolled in Head Start and 100% enrolled in Early Head Start. Family Service Associates continue active recruitment efforts, including hosting pop-up events at under-enrolled sites, canvassing neighborhoods, and participating in local community events. Additionally, preparations are underway for the upcoming CACFP review scheduled for February 24th, including compiling documents for upload and conducting unannounced site visits.

Educational Announcements: The Assistant Director of Education, Jocelyn Tucker, presented her report for the month of January 2026: Within the Disabilities Department, there was one new referral for Early Head Start and eighteen new referrals for Head Start. There were eight new assessments done in collaboration with LAUSD and none reported for Early Head Start. For Early Head Start, the program is

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currently at 27.8% open cases, which is more than double the required 10% and Head Start is at 13.7% open cases. There was 1 IEP meeting held and five change of placements that occurred during the month of January. In Wellness Services, there were six referrals for children, one referral for a parent, and no referrals for staff. Families should be receiving the *When Families Come Together* Newsletter. If you have not received it, please be sure to ask your child's teacher or site supervisor. The newsletter is available in both English and Spanish and includes important information, such as social-emotional strategies that are appropriate and helpful for families. The Education Department also holds a monthly parent meeting the third Thursday of each month called, *When Families Come Together*. This meeting is held as an open forum where parents can discuss any concerns or questions they may have regarding their children's growth and development. In Education, seven staff and one supervisor attended a training on the Autism Spectrum. We continue to host a mobile market at Estrada on the first and third Wednesdays of each month. Additionally, we are coordinating with Grow Good Food Farms to explore bringing the market to other sites. **Upcoming Events:** *Presidents Day Holiday* – February 16, *When Families Come Together* – February 19, *Exclusive Inclusive Club* – February 26, *Read Across America Week* – March 2nd through 6th and the *Male Engagement Activity* on March 5th.

We received and reviewed the Average Daily Attendance Report for Early Head Start for the month of December 2025. The average daily attendance for the month of December was 83% for Head Start, 83% for Early Head Start. An ADA Analysis report was sent to LACOE to explain the reason why Early Head Start fell below the average attendance for the month of December.

We received and reviewed the Claim for Reimbursement Child and Adult Care Food Program for December 2025. The total number of meals served for the month of December was 14,977. Discussion took place.

We received the In-kind report that includes parent volunteer hours, report was included with Fiscal Report.

We received the Parent Meeting Calendar for the month of February 2026. Head Start will be having a workshop on School Readiness Goal #2, Cognition.

We received and reviewed the 2026-2027 Head Start & Early Head Start Refunding Application.

M/S/C Maldonado/Marroquin to approve the 2026-2027 Head Start & Early Head Start Refunding Application.

We received and reviewed the Monthly Fiscal Report on the Head Start Account.

Announcements: We were reminded that our next Policy Committee Meeting will take place on March 12, 2026.

The meeting adjourned at 11:21 a.m.

Submitted by,

P.C. Secretary