



Foundation for Early Childhood Education

A NON-PROFIT ORGANIZATION

Head Start-Early Head Start-State Preschool

Excellence in Early Childhood Education and Human Services



RFP [Request for Proposal]

REQUEST FOR BID: Landscaping Services, Multiple Locations

Location:

ESTRADA	1320 1/2 S Concord Ave. Los Angeles, CA 90023
EUCLID	817 Euclid Ave. Los Angeles, CA 90023
GARDEN OF PROGRESS	360 S Gless St. Los Angeles, CA 90033
PARK PLACE	2630 E 7th St. Los Angeles, CA 90023
PICO GARDENS	1500 E 4th St. Los Angeles, CA 90023
SOTO	2616 E 7th St. Los Angeles, CA 90023
EVANS	717 N. Figueroa Los Angeles, CA 90012
RAMONA HS	2755 Lancaster Ave Los Angeles, CA 90033
RAMONA GARDENS	2830 Lancaster Ave. Los Angeles, CA 90033
ECHO PARK HS	1962 Echo Park Ave. Los Angeles, CA 90026
ECHO PARK CDC	1010 Douglas St. Los Angeles, CA 90026
Lincoln Heights	2141 Workman St. Los Angeles CA 90031
LITTLE FRIENDS	707 E. Kensington Rd. Los Angeles, CA 90026
LA MIRADA	5637 La Mirada Ave Los Angeles, CA 90038
FOUNTAIN	5636 Fountain Ave. Los Angeles, CA 90038
Gregory Park	5807 Gregory Ave. Los Angeles, CA 90038

Submission Deadline: 10/30/2025

You may visit site with notification to Maintenance Department in advance.

Please submit your bid electronically to L_sprattling@foundationheadstart.org Questions can be directed to Will Sprattling at 626-672-6037

Foundation for ECE, Inc. is a nonprofit agency that operates multiple Preschool & Toddler Sites, funded by LACOE and CA Department of Education for Head Start, Early Head Start & State Preschool.

Scope of Work: To maintain outdoor play spaces for young children, in our Head Start, Early Head Start & State Preschool facilities. This requires weekly landscaping

- Mowing lawns
- Trimming edges and hedges, cutting low hanging, overhead branches and shrubs
- Pruning plants
- Blowing and sweeping common areas
- Weed control
- Regular sprinkler inspections and sprinkler head replacements and adjustments
- Disposal of all debris to proper containers

Additional services that may be required upon request.

Please include a bid for services indicated with *



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- Irrigation repairs/replacement
- Fertilizing lawns*
- Tree trimming large trees*
- Planter replacements
- Mulching
- Aerating
- Planting, seeding

REQUIREMENTS AND SPECIFICATIONS:

Insurance Requirements:

- **Commercial General Liability Insurance: its vendor liability** for bodily injury, personal injury, and property damage arising from, including, but not limited to, premises and operations, contractual liability, use of independent contractors, products and completed operations, broad form property damage, and broad form liability with a combined single limit of \$1,000,000 per occurrence
- **Workers' Compensation Insurance: Workers' Compensation Insurance as required by the Labor Code of the State of California and Employers' Liability insurance for bodily injury by:**
 - (1) accident with limits of \$1,000,000 each accident;
 - (2) disease with limits of \$1,000,000 per policy limit; and
 - (3) disease with limits of \$1,000,000 each employee.
- **Automobile Liability Insurance: liability** for bodily injury and property damage with a combined single limit of \$1,000,000 per accident to cover owned, non-owned, and hired automobiles. The general aggregate limit shall apply separately to this Agreement or the general aggregate shall be twice the required per accident limit.

The policy shall be endorsed to name Foundation for Early Childhood Education as insured.

Must hold a valid business license and provide a W9

If business is a Sole Proprietorship you must sign a declaration that all work is completed solely by you and there are no employees or subcontractors.

All renovation and construction projects in excess of \$2000 must follow all required regulations, including prevailing wages Davis Bacon Act¹. For more information on DBA please visit the DOL website.

- 1) All installation work must meet manufacturer's specifications and recommended installation guidelines.
- 2) Vendor to provide to owner all; Packaged instructions and operations manuals, date of installation, and all warranty information.
- 3) Vendor to provide when requested S.D.S sheets to owner's representative.
- 4) All lead base material shall be treated in accordance with all State and local abatement regulations.



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- 5) All bids in excess of \$2,000.00 to include provisions for the Davis-Bacon Act (DBA) Vendors are responsible for all DBA requirements and compliance. For more info on DBA vendor can visit DOL website.
- 6) All Vendor/Contractors must have an active California state Contractors license and maintain certifications and insurance required for the duration of the contract/agreement required by the state of California.
- 7) All work to be performed in a professional and timely manner.
- 8) Contractor will be responsible for all permits and engineering required.
- 9) All work to be performed by signed contract terms and conditions provided by owners (Foundation for ECE) agent or representative.
- 10) Each project location must be kept clean at all times, trash and debris must be removed from the property by the vendor/contractor.

Summary of Davis Bacon Act Requirements:

- 1) *Prevailing wages and certified payroll must be included if project exceeds \$2000 per Davis Bacon Act.*
- 2) *An interview will be conducted with the contractor(s) employee(s) onsite by our agency to ensure employee(s) of awarded contractor(s) are complying with Federal Davis Bacon Prevailing wages.*
- 3) *Upon completion, photos of Davis Bacon Act poster posted onsite, certified payroll and pictures of completed project must be included with your invoicing.*
- 4) *Additional information is located at <https://www.dol.gov/agencies/whd/government-contracts/construction>*