



Foundation for Early Childhood Education
3450 E. Sierra Madre Blvd.
Pasadena, California 91107



BOARD OF DIRECTORS MEETING AGENDA

Date: June 18th, 2025

Time: 4:30 - 6:30 PM Virtual

Location: [Zoom Meeting Link](#)

Meeting ID: 815 6594 1151

Passcode: 449828

Time	Item
4:30 PM	1. Call Meeting to Order a. Roll Call
	2. Order of the Agenda a. Changes to the Agenda b. Items to be added to the agenda
	3. Communications/ Announcements a. President Remarks b. LACOE Debt Payment & Fundraising Activity Discussion (<i>see Fiscal Report for BOD Account Fund summary</i>) c. Board Member General Information Sharing & Discussion d. Public Comment (Members of the public will have three (3) minutes to address the Board)
	4. Approval of Minutes a. Minutes of Board of Directors' Meeting May 21 st , 2025
	5. Recommendations for Approval a. BARs <ul style="list-style-type: none">BAR44-414 Budget Alignment HSB Carryover IBAR44-462 Budget Alignment HSBBAR44-462 Budget Alignment EHSB b. Employee Handbook HR Policies (pending legal review) c. Contracts over \$250,000 (require BOD Approval) d. Vacation Trust Account- Add Check Signer: Mayra Luevanos, Human Resources Officer
	6. Funding Source Updates & Communication a. CDE- State Preschool – contract received for PY 25-26, no changes LACOE <ul style="list-style-type: none">LACOE PC Admin Report



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Time	Item
	<p>b. Administration for Children and Families (ACF) / Office of Head Start (OHS) communication</p> <ul style="list-style-type: none">• Reporting Child Health and Safety Incidents ACF-OHS-IM-24-06
	<p>7. Reports & Informational Items</p> <p>a. Policy Committee Report</p> <p>b. BOD Fiscal Committee Report/Treasurer Report</p> <p>c. Assistant Director Reports</p> <ul style="list-style-type: none">◆ Health, Nutrition, ERSEA & Family Services<ul style="list-style-type: none">• Average Daily Attendance (ADA) Report• UI Report, prior month• Recruitment & Enrollment Activity Updates & Status for PY 24-25◆ Education, Mental Health & Disabilities <p>d. Human Resources Officer's Report (includes detail of agency vacancies)</p> <p>e. Fiscal Officer's Monthly Financial Status Report</p> <p>f. Executive Director's Written Report</p> <ul style="list-style-type: none">i. VOYA Retirement Plan Document Review (One America Transition) <p>g. Program & School Readiness Reporting Summaries</p>
	<p>8. Adjournment</p>