



Foundation for Early Childhood Education  
3450 E. Sierra Madre Blvd.  
Pasadena, California 91107



## BOARD OF DIRECTORS MEETING AGENDA

**Date:** October 16<sup>th</sup>, 2024

**Time:** **New Time: 1:00 - 3:00 PM Virtual**

**Location:** [Zoom Meeting Link](#)

Meeting ID: 815 6594 1151

Passcode: 449828

| Time    | Item   |
|---------|--|
| 1:00 PM | <b>1. Call Meeting to Order</b><br>a. Roll Call  |
|         | <b>2. Annual Single Audit Presentation by CPA from Vasin, Heyn &amp; Co</b>  |
|         | <b>3. Order of the Agenda</b><br>a. Changes to the Agenda<br>b. Items to be added to the agenda  |
|         | <b>4. Communications/ Announcements</b><br>a. President Remarks<br>b. Fundraising Activity Discussion ( <i>see Fiscal Report for BOD Account Fund summary</i> )<br>c. Board Member General Information Sharing & Discussion<br>d. Public Comment (Members of the public will have three (3) minutes to address the Board)<br>e. <b>New Board Member Nominations and Elections</b>  |
|         | <b>5. Approval of Minutes</b><br>a. Minutes of Board of Directors' Meeting Aug 21, 2024  |
|         | <b>6. Recommendations for Approval</b><br>a. CDE CSPP (State Preschool) Continued Funding Application PY 25-26<br>b. Board Resolution<br>c. Annual Single Audit Report<br>d. BARs <ul style="list-style-type: none"><li>• BAR 44-151 new RN Consultant</li><li>• BAR44-158 Target Funding – HS-\$41K</li><li>• BAR44-159 Target Funding – HS Carryover I LCE-\$144K</li><li>• BAR44-160 Target Funding – HS T&amp;TA Carryover I LCE-67K</li><li>• BAR44-161 Target Funding – EHS \$41K</li><li>• BAR44-162Target Funding – EHS CCP CO I LCE -\$304.5K</li></ul> |



| Time | Item   |
|------|--|
|      | <ul style="list-style-type: none"><li>• BAR44-163 Target Funding – EHS Expansion T&amp;TA LCE - \$25,409</li><li>• BAR44-172 Transitional Kindergarten - \$50K</li></ul>   |
|      | <b>7. Funding Source Updates &amp; Communication</b> <ul style="list-style-type: none"><li>a. CDE- State Preschool</li><li>b. LACOE<ul style="list-style-type: none"><li>• PC Report</li></ul></li><li>c. Administration for Children and Families (ACF) / Office of Head Start (OHS) communication</li></ul>  |
|      | <b>8. Reports &amp; Informational Items</b> <ul style="list-style-type: none"><li>a. Policy Committee Report</li><li>b. BOD Fiscal Committee Report/Treasurer Report</li><li>c. Assistant Director Reports<ul style="list-style-type: none"><li>◆ Health, Nutrition, ERSEA &amp; Family Services<ul style="list-style-type: none"><li>• Average Daily Attendance (ADA) Report</li><li>• UI Report, prior month</li><li>• Recruitment &amp; Enrollment Activity Updates &amp; Status for PY 24-25</li></ul></li><li>◆ Education, Mental Health &amp; Disabilities</li></ul></li><li>d. Human Resources Officer's Report (includes detail of agency vacancies)</li><li>e. Fiscal Officer's Monthly Financial Status Report<ul style="list-style-type: none"><li>i. Monthly Credit Card Statement</li><li>ii. Main Office revised lease Agreement</li></ul></li><li>f. Executive Director's Written Report<ul style="list-style-type: none"><li>i. <b>Final PIR Reports PY 24-25</b></li><li>ii. <b>RAN Updates</b></li><li>iii. <b>Final Rule Updates</b></li><li>iv. <b>LACOE Refunding Application Preparation for PY 25-26 (Year 2)</b></li></ul></li><li>g. Program &amp; School Readiness Reporting Summaries</li></ul> |
|      | <b>9. Adjournment</b>  |