



Foundation for Early Childhood Education  
3450 E. Sierra Madre Blvd.  
Pasadena, California 91107



## BOARD OF DIRECTORS MEETING AGENDA

**Date:** June 18th, 2024

**Time:** 5:30 - 7:30 PM

**Location:** TBD

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Time	Item
5:30 PM	<b>1. Call Meeting to Order</b> a. Roll Call
	<b>2. Retirement Plan Presentation – George Fraser</b>
	<b>3. Order of the Agenda</b> a. Changes to the Agenda b. Items to be added to the agenda
	<b>4. Communications/ Announcements</b> a. President Remarks b. Fundraising Activity Discussion ( <i>see Fiscal Report for BOD Account Fund summary</i> ) a. Letter to LACOE re: BOD loan payment, pending reply c. Brown Act Waiver d. Board Member General Information Sharing & Discussion e. Public Comment (Members of the public will have three (3) minutes to address the Board)
	<b>5. Approval of Minutes</b> a. Minutes of Board of Directors' Meeting May 15th, 2024
	<b>6. Recommendations for Approval</b> a. <b>Board Bank Account – Close Well Fargo &amp; Open new account at Cathay bank. (Please determine the opening balance)</b> b. Insurance Renewal - Cal Nonprofits
	<b>7. Funding Source Updates &amp; Communication</b> a. CDE- State Preschool i. <b>PY 2024-2025 CDE CSPP Contract</b> b. LACOE i. <b>OHS RAN Protocol &amp; LACOE RAN</b>



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	c. Administration for Children and Families (ACF) / Office of Head Start (OHS) communication i.
	<b>8. Reports &amp; Informational Items</b> <ul style="list-style-type: none"><li>a. Policy Committee Report</li><li>b. BOD Fiscal Committee Report/Treasurer Report</li><li>c. Assistant Director Reports<ul style="list-style-type: none"><li>◆ Health, Nutrition, ERSEA &amp; Family Services<ul style="list-style-type: none"><li>● Average Daily Attendance (ADA) Report</li><li>● UI Report, including COVID.</li><li>● Recruitment &amp; Enrollment Activity Updates &amp; Status for PY 23-24</li></ul></li><li>◆ Education, Mental Health &amp; Disabilities</li></ul></li><li>d. Human Resources Officer's Report (includes detail of agency vacancies)<ul style="list-style-type: none"><li>● Workplace Violence Prevention</li></ul></li><li>e. Fiscal Officer's Monthly Financial Status Report<ul style="list-style-type: none"><li>i. Monthly Credit Card Statement</li></ul></li><li>f. Executive Director's Written Report</li><li>g. Program &amp; School Readiness Reporting Summaries</li></ul>
	<b>9. CLOSED SESSION</b> <b>Director Annual Evaluation</b>
	<b>10. Adjournment</b>