



# Board of Directors Meeting Minutes

**Date:** April 17<sup>th</sup>, 2024

**Time:** 6:00PM- 8:00PM

**Location:** Foundation for Early Childhood Education  
3450 E Sierra Madre Blvd  
Pasadena CA 91107

<p><b>1) Call Meeting to Order</b></p> <p><b>Time:</b> 6:07</p>	<p><b>Roll Call:</b> Patrick Arcadi, George Yeboah, Nichol Maldonado, Kevin Kumar</p> <p><b>Absent:</b> Angelica</p>
<p><b>2) Order of the Agenda</b></p> <p>a. Changes to the Agenda</p> <p>b. Items to be added to the agenda</p>	<p><b>Comments:</b> none</p>
<p><b>3) Communications/ Announcements</b></p> <p>a. President Remarks</p> <p>b. Fundraising Activity Discussion, (<i>see Fiscal Report for BOD Account Fund summary</i>)</p> <p>c. Board Member General Information Sharing &amp; Discussion</p> <p>d. Public Comment (Members of the public will have three (3) minutes to address the Board)</p>	<p><b>Comments:</b></p> <p>3b. Fundraising Activity- George and Marcie had a meeting to review fundraising strategies from prior years. The board will send out letters to request donations</p>
<p><b>4) Approval of minutes</b></p> <p>a. Minutes of Board of Directors’ Mar 20<sup>th</sup>, 2024 Meeting</p>	<p><b>Comments:</b></p> <p><b>First:</b> George Yeboah      <b>Second:</b> Nichol Maldonado</p>
<p><b>5) OHS Health &amp; Safety Screener - Lincoln Heights</b></p>	<p><b>Comments:</b> Moved to future meeting</p>
<p><b>6) Recommendations for Approval</b></p> <p>a. Project Carryover BARs</p> <p>i. BAR43-432 Project Carryover BAR for Head Start Basic</p>	<p><b>Comments:</b></p> <p>BARs to carryover funding for in progress facilities projects which won’t be completed before June 30<sup>th</sup></p>



# Foundation for Early Childhood Education, Inc.

CHILD DEVELOPMENT CENTERS

*Excellence in Early Childhood Education and Human Services*



<ul style="list-style-type: none"> <li>ii. BAR43-433 Project Carryover BAR for Head Start Duration</li> <li>iii. BAR43-434 Project Carryover BAR for Head Start Carryover I</li> </ul>	<p>a. <b>First:</b> Nichol Maldonado <b>Second:</b> Kevin Kumar</p> <p><b>All in Favor</b></p>
<p><b>7) Funding Source Updates &amp; Communications</b></p> <ul style="list-style-type: none"> <li>a. CDE- State Preschool</li> <li>b. LACOE             <ul style="list-style-type: none"> <li>i. LACOE Newsletter</li> <li>ii. LACOE PC Admin Report</li> <li>iii. <a href="#">LACOE-STRATEGIC-PLAN_FINAL.pdf (prekkid.org)</a>  <a href="#">Head Start and Early Learning Division- 2024-2029 Strategic Plan (youtube.com)</a></li> </ul> </li> <li>c. Administration for Children and Families (ACF) / Office of Head Start (OHS) communication</li> </ul>	<p><b>Comments:</b></p>
<p><b>8) Reports &amp; Informational Items</b></p> <ul style="list-style-type: none"> <li>a. Policy Committee Report</li> <li>b. BOD Fiscal Committee Report/Treasurer Report</li> <li>c. Assistant Director Reports             <ul style="list-style-type: none"> <li>i. Revised Selection Criteria 24-25</li> <li>◆ Health, Nutrition, ERSEA &amp; Family Services                 <ul style="list-style-type: none"> <li>• Average Daily Attendance (ADA) Report</li> <li>• UI Report, including COVID.</li> <li>• Recruitment &amp; Enrollment Activity Updates &amp; Status for PY 23-24</li> </ul> </li> <li>◆ Education, Mental Health &amp; Disabilities</li> <li>◆ Human Resources Officer’s Report (includes detail of agency vacancies)</li> </ul> </li> <li>d. Executive Director’s Written Report             <ul style="list-style-type: none"> <li>i. Monthly Credit Card Statement</li> </ul> </li> </ul>	<p><b>Comments:</b></p> <p>8ci. Selection Criteria revised to meet new guidelines. Returning kids are now automatically accepted, so points for returning kids are no longer reflected in the selection criteria</p> <p><b>First:</b> George Yeboah <b>Second:</b> Nichol Maldonado  <b>All in Favor</b></p>



# Foundation for Early Childhood Education, Inc.

CHILD DEVELOPMENT CENTERS

*Excellence in Early Childhood Education and Human Services*



<p>e. Program &amp; School Readiness Reporting Summaries</p> <p>f. Fiscal Officer's Monthly Financial Status Report</p>	
<p><b>9) Adjournment</b></p> <p>Time 7:16</p>	<p><b>Comments:</b></p> <p><b>First:</b> George Yeboah      <b>Second:</b> Kevin Kumar</p>