



# Board of Directors Meeting Minutes

**Date:** Mar 20<sup>th</sup>, 2024

**Time:** 6:00PM- 8:00PM

**Location:** Foundation for Early Childhood Education  
3450 E Sierra Madre Blvd  
Pasadena CA 91107

<p><b>1) Call Meeting to Order</b></p> <p>6:02</p>	<p><b>Roll Call:</b> Patrick Arcadi, Nichol Maldonado, Kevin Kumar, George Yeboah</p> <p><b>Absent:</b> Angelica Orozco</p>
<p><b>2) Order of the Agenda</b></p> <p>a. Changes to the Agenda</p> <p>b. Items to be added to the agenda</p>	<p><b>Comments:</b></p>
<p><b>3) Communications/ Announcements</b></p> <p><b>Retirement Plan Presentation – George Fraser</b></p> <p>a. President Remarks</p> <p>b. Fundraising Activity Discussion, Event 12.2.2023 (<i>see Fiscal Report for BOD Account Fund summary</i>)</p> <p>c. Board Member General Information Sharing &amp; Discussion</p> <p>d. Public Comment (Members of the public will have three (3) minutes to address the Board)</p>	<p><b>Comments:</b></p>
<p><b>4) Approval of minutes</b></p> <p>a. Minutes of Board of Directors’ February 2024 Meeting</p>	<p><b>Comments:</b> All in Favor</p> <p><b>First:</b> George Yeboah      <b>Second:</b> Nichol Maldonado</p>
<p><b>5) Union Contract Update</b></p>	<p><b>Comments:</b></p>
<p><b>6) Recommendations for Approval</b></p> <p>a. Stipend BARs \$407.25K - LACOE letter</p>	<p><b>Comments:</b> All in favor</p>



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<ul style="list-style-type: none"> <li>i. BAR43-375 (EHS-Expansion CCP) \$119,800</li> <li>ii. BAR43-TBA (Pending from LACOE) \$287,450</li> </ul>	<ul style="list-style-type: none"> <li>a. <b>First:</b> Nichol Maldonado    <b>Second:</b> George Yeboah <b>All in Favor</b></li> </ul>
<p><b>7) Funding Source Updates &amp; Communications</b></p> <ul style="list-style-type: none"> <li>a. CDE- State Preschool</li> <li>b. LACOE <ul style="list-style-type: none"> <li>i. LACOE Newsletter</li> <li>ii. LACOE PC Admin Report</li> </ul> </li> <li>c. Administration for Children and Families (ACF) / Office of Head Start (OHS) communication</li> </ul>	<p><b>Comments:</b></p>
<p><b>8) Reports &amp; Informational Items</b></p> <ul style="list-style-type: none"> <li>a. Policy Committee Report</li> <li>b. BOD Fiscal Committee Report/Treasurer Report</li> <li>c. Assistant Director Reports <ul style="list-style-type: none"> <li>◆ Health, Nutrition, ERSEA &amp; Family Services <ul style="list-style-type: none"> <li>• Average Daily Attendance (ADA) Report</li> <li>• UI Report, including COVID.</li> <li>• Recruitment &amp; Enrollment Activity Updates &amp; Status for PY 23-24</li> </ul> </li> <li>◆ Education, Mental Health &amp; Disabilities</li> <li>◆ Human Resources Officer’s Report (includes detail of agency vacancies)</li> </ul> </li> <li>d. Executive Director’s Written Report <ul style="list-style-type: none"> <li>i. FECEI 401(k) Plan Audit 2023 SAS 114 Conclusion</li> <li>ii. Schedule K duration</li> </ul> </li> <li>e. Program &amp; School Readiness Reporting Summaries</li> <li>f. Fiscal Officer’s Monthly Financial Status Report</li> </ul>	<p><b>Comments:</b> N/A</p>



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<p><b>9) Adjournment</b></p> <p>8:02PM</p>	<p><b>Comments:</b> All in favor</p> <p><b>First:</b> Kevin Kumar      <b>Second:</b> George Yeboah</p>
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