



Foundation for Early Childhood Education
3450 E. Sierra Madre Blvd.
Pasadena, California 91107



BOARD OF DIRECTORS MEETING AGENDA

Date: Sept 20, 2023

Time: 6:00 - 8:00 PM

Location: Foundation for Early Childhood Education
3450 E Sierra Madre Blvd
Pasadena CA 91107

Dinner will be provided

Time	Item
6:00 PM	1. Call Meeting to Order a. Roll Call
	2. Retirement Plan Presentation
	3. Order of the Agenda a. Changes to the Agenda b. Items to be added to the agenda
	4. Communications/ Announcements a. President Remarks b. Fundraising Activity Discussion (<i>see Fiscal Report for BOD Account Fund summary</i>) c. Board Member General Information Sharing & Discussion d. Public Comment (Members of the public will have three (3) minutes to address the Board)
	5. Approval of Minutes a. Minutes of Board of Directors' Meeting c
	6. Recommendations for Approval a. BARS Targeting Funding <ul style="list-style-type: none">○ BAR43-135 Head Start Basic \$175,000○ BAR43-136 Head Start Duration \$115,950○ BAR43-137 Head Start Duration for Soto only \$275,000○ BAR43-138 Early Head Start \$175,000
	b. Program Assistant Job Description
	c. Policy Committee By-Laws PY 2023-2024



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Time	Item
	<p>7. Funding Source Updates & Communication</p> <ul style="list-style-type: none">a. CDE- State Preschoolb. LACOE<ul style="list-style-type: none">• LACOE PC Admin Report (Monthly)c. Administration for Children and Families (ACF) / Office of Head Start (OHS) communication
	<p>8. Reports & Informational Items</p> <ul style="list-style-type: none">a. Policy Committee Reportb. BOD Fiscal Committee Report/Treasurer Reportc. Assistant Director Reports<ul style="list-style-type: none">◆ Health, Nutrition, ERSEA & Family Services<ul style="list-style-type: none">• Average Daily Attendance (ADA) Report• UI Report, including COVID.• Recruitment & Enrollment Activity Updates & Status for PY 23-24◆ Education, Mental Health & Disabilitiesd. Executive Director's Written Reporte. Program & School Readiness Reporting Summariesf. Fiscal Officer's Monthly Financial Status Reportg. Human Resources Officer's Report (includes detail of agency vacancies)
	<p>9. Adjournment</p>