



Foundation for Early Childhood Education
3450 E. Sierra Madre Blvd.
Pasadena, California 91107



BOARD OF DIRECTORS MEETING AGENDA

Date: October 18, 2023

Time: 6:00 - 8:00 PM

Location: Foundation for Early Childhood Education
3450 E Sierra Madre Blvd
Pasadena CA 91107

Dinner will be provided

| Time | Item |
|---------|---|
| 6:00 PM | 1. Call Meeting to Order a. Roll Call |
| | 2. Vasin, Heyn & Co Annual Single Audit Presentation |
| | 3. Order of the Agenda a. Changes to the Agenda b. Items to be added to the agenda |
| | 4. Communications/ Announcements a. President Remarks b. Fundraising Activity Discussion (<i>see Fiscal Report for BOD Account Fund summary</i>) c. Board Member General Information Sharing & Discussion d. Public Comment (Members of the public will have three (3) minutes to address the Board) |
| | 5. Approval of Minutes a. Minutes of Board of Directors' Meeting Sept 20 th , 2023 |
| | 6. Recommendations for Approval a. Annual Single Audit b. CDE CDA - authorized signature |
| | 7. Funding Source Updates & Communication a. CDE- State Preschool i. Bulletin on Suspension and Expulsion b. LACOE i. LACOE PC Admin ii. LACOE Connects Letter c. Administration for Children and Families (ACF) / Office of Head Start (OHS) communication |



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Time

Item

8. Reports & Informational Items

- a. Policy Committee Report
- b. BOD Fiscal Committee Report/Treasurer Report (*Aug. and Sept.*)
- c. Assistant Director Reports
 - ◆ Health, Nutrition, ERSEA & Family Services
 - Average Daily Attendance (ADA) Report
 - UI Report, including COVID.
 - Recruitment & Enrollment Activity Updates & Status for PY 23-24
 - ◆ Education, Mental Health & Disabilities
- d. Executive Director's Written Report
- e. Program & School Readiness Reporting Summaries
- f. Fiscal Officer's Monthly Financial Status Report
- g. Human Resources Officer's Report (includes detail of agency vacancies)

9. Adjournment
