



Board of Directors Meeting Minutes

Date: Wednesday, October 18, 2023
Time: 6:00PM- 8:00PM
Location: Foundation for Early Childhood Education
3450 E Sierra Madre Blvd
Pasadena, CA 91107

<p>1) Call Meeting to Order</p>	<p>Roll Call: Patrick, Angelica, George, Claudia</p> <p>Absent: none</p>
<p>2) Vasin, Heyn & Co Annual Single Audit Presentation</p>	<p>Comments:</p>
<p>3) Order of the Agenda</p> <p>a. Changes to the Agenda b. Items to be added to the agenda</p>	<p>Comments:</p> <p>a. no changes b. n/a</p>
<p>4) Communications/ Announcements</p> <p>a. President Remarks b. Fundraising Activity Discussion (<i>see Fiscal Report for BOD Account Fund summary</i>) c. Board Member General Information Sharing & Discussion d. Public Comment (Members of the public will have three (3) minutes to address the Board)</p>	<p>Comments:</p>
<p>5) Approval of minutes</p> <p>a. Minutes of Board of Directors' Meeting</p>	<p>Comments: All in favor</p> <p>First: Angelica O Second: George Y</p>
<p>6) Recommendations for Approval</p> <p>a. Annual Single Audit b. CDE CDA - authorized signature</p>	<p>Comments: All in favor</p> <p>a. First: Claudia R Second: George Y</p> <p>b. First: Angelica O Second: Claudia R</p>



Foundation for Early Childhood Education, Inc.

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<p>7) Funding Source Updates & Communications</p> <ul style="list-style-type: none"> a. CDE- State Preschool <ul style="list-style-type: none"> i. Bulletin on Suspension and Expulsion b. LACOE <ul style="list-style-type: none"> i. LACOE PC Admin ii. LACOE Connects Letter c. Administration for Children and Families (ACF) / Office of Head Start (OHS) communication 	<p>Comments: No Major Updates</p>
<p>8) Reports & Informational Items</p> <ul style="list-style-type: none"> a. Policy Committee Report b. BOD Fiscal Committee Report/Treasurer Report c. Assistant Director Reports <ul style="list-style-type: none"> ◆ Health, Nutrition, ERSEA & Family Services <ul style="list-style-type: none"> • Average Daily Attendance (ADA) Report • UI Report, including COVID. • Recruitment & Enrollment Activity Updates & Status for PY 23-24 ◆ Education, Mental Health & Disabilities d. Executive Director’s Written Report e. Program & School Readiness Reporting Summaries f. Fiscal Officer’s Monthly Financial Status Report g. Human Resources Officer’s Report (includes detail of agency vacancies) 	<p>Comments:</p>
<p>9) Adjournment</p> <p>8:27PM</p>	<p>Comments: All in favor</p> <p>First: Angelica O Second: George Y</p>