



Foundation for Early Childhood Education  
3450 E. Sierra Madre Blvd.  
Pasadena, California 91107



## BOARD OF DIRECTORS MEETING AGENDA

**Date:** January 17<sup>th</sup>, 2024

**Time:** 6:00 - 8:00 PM

**Location:** Foundation for Early Childhood Education  
3450 E Sierra Madre Blvd  
Pasadena CA 91107

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\*\*Dinner will be provided\*\*

Time	Item
6:00 PM	<b>1. Call Meeting to Order</b> a. Roll Call
	<b>2. Order of the Agenda</b> a. Changes to the Agenda b. Items to be added to the agenda
	<b>3. Communications/ Announcements</b> a. President Remarks b. Fundraising Activity Discussion, Event 12.2.2023 ( <i>see Fiscal Report for BOD Account Fund summary</i> ) c. Board Member General Information Sharing & Discussion d. Public Comment (Members of the public will have three (3) minutes to address the Board)
	<b>4. Approval of Minutes</b> a. Minutes of Board of Directors' Meeting Dec. 20, 2023
	<b>5. Recommendations for Approval</b> a. Employee Handbook
	<b>6. Funding Source Updates &amp; Communication</b> a. CDE- State Preschool - <a href="#">CDE CSPP CMR</a> b. LACOE i. LACOE PC Admin Report c. Administration for Children and Families (ACF) / Office of Head Start (OHS) communication - None
	<b>7. Reports &amp; Informational Items</b> a. Policy Committee Report b. BOD Fiscal Committee Report/Treasurer Report c. Assistant Director Reports ◆ Health, Nutrition, ERSEA & Family Services



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Time	Item
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- Average Daily Attendance (ADA) Report
- UI Report, including COVID.
- Recruitment & Enrollment Activity Updates & Status for PY 23-24
  - ◆ Education, Mental Health & Disabilities
- d. Executive Director's Written Report
- e. Program & School Readiness Reporting Summaries
- f. Fiscal Officer's Monthly Financial Status Report
- g. Human Resources Officer's Report (includes detail of agency vacancies)

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## 8. Adjournment

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