



Foundation for Early Childhood Education  
3450 E. Sierra Madre Blvd.  
Pasadena, California 91107



## BOARD OF DIRECTORS MEETING AGENDA

**Date:** February 21, 2024

**Time:** 6:00 - 8:00 PM

**Location:** Foundation for Early Childhood Education  
3450 E Sierra Madre Blvd  
Pasadena CA 91107

---

\*\*Dinner will be provided\*\*

Time	Item
6:00 PM	<b>1. Call Meeting to Order</b> a. Roll Call
	<b>2. Employee 401(K) Plan - auditor presentation</b> a. Recommendation to Accept or Reject Audit Report – Employee Retirement Plan
	<b>3. Order of the Agenda</b> a. Changes to the Agenda b. Items to be added to the agenda
	<b>4. Communications/ Announcements</b> a. President Remarks b. Fundraising Activity Discussion ( <i>see Fiscal Report for BOD Account Fund summary</i> ) c. Board Member General Information Sharing & Discussion d. Public Comment (Members of the public will have three (3) minutes to address the Board)
	<b>5. Approval of Minutes</b> a. Minutes of Board of Directors' Meeting Jan 17 <sup>th</sup> , 2024
	<b>6. Recommendations for Approval</b> a. 2024-2025 LACOE HS/ EHS Refunding Summary <ul style="list-style-type: none"><li>•Organization Chart</li><li>•Funding Summary</li><li>•Strategic Goals and Objectives</li></ul> b. 990 (narrative update on page #15) c. Substitute Contracts, aggregate in excess of \$250,000 <ul style="list-style-type: none"><li>•Cross Country Education</li><li>•Teach-LA</li></ul>



Time	Item
	<ul style="list-style-type: none"><li>•Inyon Solution Global</li><li>•Alite</li><li>•Child Care Career</li></ul> <p>d. BARs</p> <ul style="list-style-type: none"><li>i. BAR43-312 IEEEP (\$13K extra funding)</li></ul>
<hr/>	
	<p><b>7. Funding Source Updates &amp; Communication</b></p> <ul style="list-style-type: none"><li>a. CDE- State Preschool</li><li>b. LACOE<ul style="list-style-type: none"><li>i. Retention Incentive Letter</li><li>ii. LACOE Newsletter</li><li>iii. LACOE PC Admin Report</li></ul></li><li>c. Administration for Children and Families (ACF) / Office of Head Start (OHS) communication</li></ul>
<hr/>	
	<p><b>8. Reports &amp; Informational Items</b></p> <ul style="list-style-type: none"><li>a. Policy Committee Report</li><li>b. BOD Fiscal Committee Report/Treasurer Report</li><li>c. Assistant Director Reports<ul style="list-style-type: none"><li>◆ Health, Nutrition, ERSEA &amp; Family Services<ul style="list-style-type: none"><li>• Average Daily Attendance (ADA) Report</li><li>• UI Report, including COVID.</li><li>• Recruitment &amp; Enrollment Activity Updates &amp; Status for PY 23-24</li></ul></li><li>◆ Education, Mental Health &amp; Disabilities</li><li>◆ Human Resources Officer's Report (includes detail of agency vacancies)</li></ul></li><li>d. Executive Director's Written Report</li><li>e. Program &amp; School Readiness Reporting Summaries</li><li>f. Fiscal Officer's Monthly Financial Status Report</li></ul>
<hr/>	
	<p><b>9. Adjournment</b></p>