



Foundation for Early Childhood Education
3450 E. Sierra Madre Blvd.
Pasadena, California 91107



BOARD OF DIRECTORS MEETING AGENDA

Date: December 20th, 2023

Time: 6:00 - 8:00 PM

Location: Foundation for Early Childhood Education
3450 E Sierra Madre Blvd
Pasadena CA 91107

Dinner will be provided

Time	Item
6:00 PM	1. Call Meeting to Order a. Roll Call
	2. Retirement Presentation Quarter 3 Updates and Potential Plan Changes
	3. Order of the Agenda a. Changes to the Agenda b. Items to be added to the agenda
	4. Communications/ Announcements a. President Remarks b. Fundraising Activity Discussion, Event 12.2.2023 (<i>see Fiscal Report for BOD Account Fund summary</i>) c. Board Member General Information Sharing & Discussion d. Public Comment (Members of the public will have three (3) minutes to address the Board)
	5. Approval of Minutes a. Minutes of Board of Directors' Meeting Nov. 15 th , 2023
	6. Summary of Insurance for Fiscal Audit
	7. Recommendations for Approval a. Review Annual Tax Return 990 b. Fiscal Policy & Procedure 2023-2024 c. BARs i. BAR43-264 Target Funding (HS Carryover) -- \$365K ii. BAR43-265 Target Funding (EHS X Carryover) -- \$70K iii. BAR43-267 Target Funding (ARP-Cares 3) -- 15K iv. BAR43-275 EHS Budget Alignment v. BAR43-276 Duration Budget Alignment



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Time	Item
	<p>8. Funding Source Updates & Communication</p> <ul style="list-style-type: none">a. CDE- State Preschoolb. LACOE<ul style="list-style-type: none">i. LACOE PC Admin Reportc. Administration for Children and Families (ACF) / Office of Head Start (OHS) communication
	<p>9. Reports & Informational Items</p> <ul style="list-style-type: none">a. Policy Committee Reportb. BOD Fiscal Committee Report/Treasurer Reportc. Assistant Director Reports<ul style="list-style-type: none">◆ Health, Nutrition, ERSEA & Family Services<ul style="list-style-type: none">● Average Daily Attendance (ADA) Report● UI Report, including COVID.● Recruitment & Enrollment Activity Updates & Status for PY 23-24◆ Education, Mental Health & Disabilitiesd. Executive Director's Written Reporte. Program & School Readiness Reporting Summariesf. Fiscal Officer's Monthly Financial Status Reportg. Human Resources Officer's Report (includes detail of agency vacancies)
	<p>10. Adjournment</p>