



Foundation for Early Childhood Education, Inc.

A NON-PROFIT ORGANIZATION

HEAD START-EARLY HEAD START & STATE PRE-SCHOOL

Excellence in Early Childhood Education and Human Services



Request for Proposal

Foundation for Early Childhood Education request bids for the following:

REQUEST FOR PROPOSAL: Early Childhood Consultant Services- Reggio Inspired

Location(s): Various sites in LA County, visit www.foundationheadstart.org for site listings.

Project Submission Deadline: December 15, 2023

Project Date: Consulting through June 30, 2023

Foundation for ECE, Inc. is a nonprofit agency that operates multiple Preschool & Toddler Sites, funded by the Federal Office of Head Start and CA Department of Education.

Consulting must include, at minimum:

- Training on the Reggio Emilia philosophy for agency staff, including teachers and parents.
- Recommendations on restructuring the classroom environments.
- List of vendors where new materials can be purchased.
- Help with designing the new classroom environments, indoor and outdoor classrooms.
- Site visits to the Foundation classrooms
- Developing strategies and goals for a Reggio-Inspired implementation plan

The consultant must have:

- At least a BA degree in child development or a related field
- Documented 5 years of administrative experience in a Reggio-inspired preschool setting (within the past 2 years)
- Recent experience teaching courses at the college level on the Reggio approach

Consultant Requirements:

Background/Criminal Record and Health Requirements:

Background/Criminal Record: A criminal record check via Live Scan is conducted to ensure and validate clearance prior to start of service, with supporting evidence and results must be assured to include the following:

- a) Child Abuse Central Index (CACI)
- b) California Department of Justice (DOJ)
- c) Federal Bureau of Investigation (FBI)

Immunizations:

a) Influenza: Evidence of this record or sign a declination form provide by Human Resources.

b) Measles: A copy of the immunization record, or a statement from the physician indicating that there is a medical reason not to vaccinate the consultant, or a statement from the physician indicating that the consultant is already immune to measles, or proof that the consultant was born before 1957.



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c) Pertussis (Whooping Cough): A copy of the immunization record, or a statement from the physician indicating that there is a medical reason not to vaccinate the consultant, or a statement from the physician indicating that the consultant is already immune to pertussis.

d) Tuberculosis Skin Test or Chest x-ray: A risk assessment for tuberculosis must be performed, and if tuberculosis risk factors are identified, an examination is performed to show that the consultant is clear of tuberculosis. *Per Community Care Licensing 101216, this must be completed by or under the supervision of a physician within the past 12 months.*

Insurance and Licenses Requirements

During the term, Contractor shall carry at his/her own expense professional malpractice, bodily injury, property damage and comprehensive liability insurance to cover all liability, loss and/or damages arising out of, relating to or resulting from the performance of the services contracted for under this Contract in an amount of not less than \$1,000,000 per event. The general aggregate limit shall apply separately to this Contract, or the general aggregate shall be twice the required per incident limit – \$2,000,000. Contractor shall furnish proof of such insurance to the Company before any work commences under this Contract. Insurance shall be endorsed to provide an extended reporting period of not less than one year following termination of this agreement. Workers' Compensation. Contractor assumes full responsibility for maintaining adequate workers' compensation and disability insurance coverage during the term of this Contract. Contractor shall furnish proof of such insurance to the Company before any work commences under this Contract. During the Term, Contractor elects to come under and accepts the compensation provisions of the Workers' Compensation Act pursuant to Labor Code Section 4150 et. seq. for any and all claims against the Company arising out of any injury, disability, or death of Contractor. Contractor acknowledges and agrees that his election to come under and acceptance of the compensation provisions of the Workers' Compensation Act pursuant to Labor Code Section 4150 et seq. applies to Contractor, only. Contractor assumes full responsibility for maintaining adequate workers' compensation insurance.

Submit proposal and include:

1. Hourly rate and/or per project rate (for full/half day trainings)
2. Summary of experience and expertise in ECE, and specifically Reggio

Please submit your bid electronically to admin@foundationheadstart.org

Questions can be directed to Jocelyn Tucker via email at j_tucker@foundationheadstart.org

Please note questions should be sent in advance and given 48 business hours for a response.