



Foundation for Early Childhood Education, Inc.

A NON-PROFIT ORGANIZATION

HEAD START-EARLY HEAD START & STATE PRE-SCHOOL

Excellence in Early Childhood Education and Human Services



Request for Proposal

Foundation for Early Childhood Education request bids for the following:

REQUEST FOR BID: Repair & Maintenance of Paxton Security Systems (entry gates)

Location(s): Various sites in LA County, visit www.foundationheadstart.org for site listings

Project Submission Deadline: CONTINUOUS POSTING

Project Date: Ongoing – as Security systems need repairs & maintenance

Submit bids and include:

1. Hourly rate and/or per project rate (provide samples, ie. Install and replace Paxton keypad)
2. Summary of experience and expertise with Paxton security systems.
 - a. previous experiences and what type of access control devices used
 - b. ability to respond to urgent requests for repair and maintenance
 - c. provide estimate the costs of unscheduled maintenance, and typical maintenance, that include travel costs

Note: Foundation for ECE, Inc. is a nonprofit agency that operates multiple Preschool & Toddler Sites, funded by the Federal Office of Head Start and CA Department of Education.

You may visit sites with advance notification to Maintenance Department.

Please submit your bid electronically to admin@foundationheadstart.org

Questions can be directed to Will Sprattling at 626-672-6037

REQUIREMENTS AND SPECIFICATIONS;

- 1) All installation work must meet manufactures specifications and recommended installation guidelines.
- 2) Vendor to provide to owner all; Packaged instructions and operations manuals, date of installation, and any warranty information.
- 3) Vendor to provide, when requested, S.D.S sheets to owner's representative.
- 4) Any and all lead base material shall be treated in accordance with all State and local abatement regulations.
 - a. To the owner's knowledge there are no lead-based materials in the requested work area and description.
- 5) All Vendor/Contractors must have active certifications and insurance required for the duration of the contract/agreement required by the state of California.
- 6) All work is to be performed in a professional and timely manner.
- 7) All work is to be performed by signed contract terms and conditions provided by owners (Foundation for ECE) agent or representative.

Each project location must be kept clean at all times, trash and debris must be removed from the property.