

FOUNDATION FOR EARLY CHILDHOOD EDUCATION, INC.
1000 N Alameda St, Los Angeles, CA 90012

POLICY COMMITTEE MEETING

August 10, 2023 – 9:30 am-12:30 pm

(Supporting documentation is available at the Foundation Main Office)

AGENDA

- I. WELCOME & ROLL CALL
- II. MINUTES OF July 13, 2023 (Policy Committee Meeting)
- III. OPEN COMMUNICATION
- IV. REPORTS
 - A. Chairperson
 - B. Treasurer's Report
 - C. Delegates to the County Policy Council
 - D. Delegate to the Board of Directors
 - E. Agency Director Report
 - LACOE Communication & Monitoring Updates
 - LACOE & DA Collaboration – Strategic Planning
 - NHSA Program of Excellence Announcement
 - Program Information Report Update (PIR) - to be distributed at future date
 - Program Updates – PY 2023-2024
 - Site Plans – delayed site openings
 - Program & School Readiness Reporting Summaries (limited – no services in July 2023)
 - HR Officer Report
 - Updates on staffing – hiring, Job Fairs, Recruitment, LACOE CDI Pathway, vacancies
 - F. Assistant Director of Family Services, ERSEA, Health & Nutrition Report
 - Recruitment & Enrollment
 - Unusual Incident Report
 - G. Assistant Director of Education & Mental Health/Disabilities Report
 - Updates
 - Announcements
- V. OLD BUSINESS
 - Average Daily Attendance (ADA) (June 2023)
 - Claim for Reimbursement Child and Adult Care Food Program (June 2023)
 - Parent Volunteer Report (June 2023) (Refer to Fiscal Report)
 - Parent Meeting Calendar – August
- VI. NEW BUSINESS:
 - BAR/RAA RAA 43-100 Santa Monica Charter (Informational – was approved in PY 22-23, new BAR # assigned for PY 23-24)
 - Management System Policies & Procedures
 - o Program Planning Policy & Procedure
 - o Communication Policy & Procedure
 - Employee Handbook - Draft
 - Monthly Fiscal Report on the Head Start Account
- VII. Q & A with the Director
- VIII. ANNOUNCEMENTS
- IX. MEETING ADJOURNS