



**Foundation For Early Childhood Education, Inc.**  
3360 Flair Drive, Suite 100,  
El Monte, California 91731

**Board of Director's Meeting  
(Remote Participation)  
AGENDA**

**Wednesday, June 16, 2021**

**6:00pm-7:00pm**

**Conference Call Information**

**Join Zoom Meeting**

<https://us02web.zoom.us/j/89236965916?pwd=YnZYSGM1MERnWFYreGIweGZ3QjA3UT09>

Meeting ID: 892 3696 5916

Passcode: 512585

One tap mobile

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**1. CALL MEETING TO ORDER \_\_\_\_ 6:06 \_\_\_\_ pm**

- a. Roll Call: Patrick A., Angelica O., & Claudia R
- b. Absent: Simon H., Abdi A.

**2. ORDER OF THE AGENDA**

- a. Changes to the Agenda - Yes
- b. Items to be added to the agenda:
  - i. LACOE /Bea Peralta- update on LACOE monitoring
  - ii. Close session-Director's evaluation.

Comments: LACOE will be closing all non-compliance in comprehensive review as resolved.  
This update will be reflected on the upcoming quality reports

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**3. COMMUNICATIONS/ANNOUNCEMENTS**

- a. President Remarks
- b. Fundraising Activity Discussion (*see Fiscal Report for BOD Account Fund summary*)
- c. Board Member Remarks
- d. Board of Directors Discussion
- e. Public Comment (Members of the public will have three (3) minutes to address the Board)

Comments: \_\_\_\_\_

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**4. APPROVAL OF MINUTES:**

a. Minutes of May 19, 2021, Board of Directors Meeting

First: \_\_\_\_\_ Angelica O. \_\_\_\_\_

Second: \_\_\_\_\_ Claudia R. \_\_\_\_\_

Comments: \_\_\_\_\_ All in Favor \_\_\_\_\_

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**5. RECOMMENDATIONS FOR APPROVAL:**

a. Selection Criteria

First: \_\_\_\_\_ Angelica O. \_\_\_\_\_

Second: \_\_\_\_\_ Claudia R. \_\_\_\_\_

Comments: \_\_\_\_\_ All in Favor \_\_\_\_\_

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b. Insurance Contracts – *Not yet available – To be sent prior to BOD Meeting*

First: \_\_\_\_\_ Angelica O. \_\_\_\_\_

Second: \_\_\_\_\_ Claudia R. \_\_\_\_\_

Comments: \_\_\_\_\_ All in Favor \_\_\_\_\_

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c. Job Description

- i. Program Assistant for Disabilities and Mental Health
- ii. Executive Secretary - *Pending*
- iii. Program Assistant Recruitment Specialist

iv. Center Manager/Teacher III

First: \_\_\_\_\_ Angelica O. \_\_\_\_\_

Second: \_\_\_\_\_ Claudia R. \_\_\_\_\_

Comments: \_\_\_\_\_ All in Favor \_\_\_\_\_

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d. CDE – State Preschool Contract PY 2021-2022

i. Contract

ii. BOD Resolution

First: \_\_\_\_\_ Angelica O. \_\_\_\_\_

Second: \_\_\_\_\_ Claudia R. \_\_\_\_\_

Comments: \_\_\_\_\_ All in Favor \_\_\_\_\_

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e. BAR/RAA – 40-655; Budget Alignment for Head Start Basic

First: \_\_\_\_\_ Patrick A. \_\_\_\_\_

Second: \_\_\_\_\_ Claudia R. \_\_\_\_\_

Comments: \_\_\_\_\_ All in Favor \_\_\_\_\_

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f. BAR/RAA – 40-666; Budget Alignment for HS Expansion Start-up

First: \_\_\_\_\_ Patrick A. \_\_\_\_\_

Second: \_\_\_\_\_ Claudia R. \_\_\_\_\_

Comments: \_\_\_\_\_ All in Favor \_\_\_\_\_

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f. BAR/RAA – 40-667; Budget Alignment for EHS Basic Carryover II

First: \_\_\_\_\_Patrick A.\_\_\_\_\_

Second: \_\_\_\_\_Claudia R.\_\_\_\_\_

Comments: \_\_\_\_\_All in Favor\_\_\_\_\_

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**6. LOS ANGELES COUNTY OFFICE OF EDUCATION (LACOE) COMMUNICATION:**

- a. LACOE Superintendent Updates - *None*

Comments: \_\_\_\_\_

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**7. CDE COMMUNICATION:**

- a. 12 Month Eligibility Regulations – (including new attendance requirements) – Effective July 1, 2021
- b. State Self-Evaluation

Comments: \_\_\_\_\_No comments\_\_\_\_\_

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**8. REPORTS & INFORMATIONAL ITEMS**

- a. Policy Committee Report
- b. BOD Fiscal Committee Report/Treasurer Report – *Not Available for May*
- c. Assistant Director Reports
  - i. Average Daily Attendance (ADA) Report
  - ii. UI Report, including COVID
  - iii. Recruitment & Enrollment Activity Updates & Status for 2020-21 & 2021-22
- d. Education, Mental Health & Disabilities
- e. Director’s Written Report
  - i. Funding Application Acceptance Letter
  - ii. Program Updates – Next Steps – PY 20-21

- iii. Program & School Readiness Reporting Summaries
- f. Fiscal Officer's Monthly Financial Status Report
- g. Administration for Children and Families/Office of Head Start Communication – *None Available*
- h. Board & Administrator Newsletter

Comments: \_\_\_\_\_ No Comments \_\_\_\_\_

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**9. ADJORNMENT - \_\_\_7:44\_\_\_pm**

First: \_\_\_\_\_ Angelica O. \_\_\_\_\_

Second: \_\_\_\_\_ Claudia R. \_\_\_\_\_

Comments: \_\_\_\_\_ All in Favor \_\_\_\_\_

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