



Foundation For Early Childhood Education, Inc.  
3360 Flair Drive, Suite 100,  
El Monte, California 91731

**Board of Director's Meeting**  
**AGENDA**

**Wednesday, January 20, 2021**

**6:00pm-7:00pm**

**Conference Call Information**

**Join Zoom Meeting**

<https://us02web.zoom.us/j/87302417813?pwd=NFFfbGdMejFPMnRES2dNeGdCNI9tQT09>

Meeting ID: 873 0241 7813

Passcode: 749915

One tap mobile

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**6:00 pm**

**1. CALL MEETING TO ORDER**

- a. Roll Call

**2. ORDER OF THE AGENDA**

- a. Changes to the Agenda
- b. Items to be added to the Agenda

**3. COMMUNICATIONS/ANNOUNCEMENTS**

- a. President Remarks
- b. Fundraising Activity Discussion (*see Fiscal Report for BOD Account Fund summary*)
- c. Board Member Remarks
- d. Board of Directors Discussion
- e. Public Comment (Members of the public will have three (3) minutes to address the Board)

**4. APPROVAL OF MINUTES:**

- a. Minutes of December 16, 2020 Board of Directors Meeting

**5. RECOMMENDATIONS FOR APPROVAL:**

- a. Cost Allocation Plan
- b. BAR-RAA #40-420; Assistant Director & Revised Job Description
- c. Warehouse Clerk Job Description

**6. LOS ANGELES COUNTY OFFICE OF EDUCATION (LACOE) COMMUNICATION:**

- a. LACOE Superintendent Updates

**7. CDE COMMUNICATION:**

- a. CSPP Age Eligibility – Management Bulletin 15-08 Rescinded

**8. REPORTS & INFORMATIONAL ITEMS**

- a. Policy Committee Report
- b. BOD Fiscal Committee Report/Treasurer Report
- c. Assistant Director Report
  - i. Average Daily Attendance (ADA) Report
  - ii. UI Report, including COVID
  - iii. Recruitment & Enrollment Activity Updates & Status for 2020-21
- d. Program Manager Report
- e. Director's Written Report
  - i. Program Updates – Next Steps – PY 20-21 Service Delivery Plan discussion
  - ii. Program & School Readiness Reporting Summaries
- f. Fiscal Officer's Monthly Financial Status Report
- g. Administration for Children and Families/Office of Head Start Communication
- h. Board & Administrator Newsletter

**9. ADJORNMENT**