



**Foundation For Early Childhood Education, Inc.**  
3360 Flair Drive, Suite 100,  
El Monte, California 91731

**Board of Director's Meeting  
(Remote Participation)  
AGENDA**

**Wednesday, August 19, 2020  
6:00pm-7:00pm**

**Conference Call Information**

**Join Zoom Meeting**

<https://us02web.zoom.us/j/81526633253>

Meeting ID: 815 2663 3253

One tap mobile

+16699006833, 81526633253# US (San Jose)

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**1. CALL MEETING TO ORDER 6:05pm**

- a. Roll Call: *Pablo Ocasio, Angelica Orozco., Patrick Arcadi, and Claudia Rodriguez,*
- b. *Absent: Abdi Ahmed, Rose Crupper, Simon Ho*

**2. ORDER OF THE AGENDA**

- a. Changes to the Agenda: NA
- b. Items to be added to the Agenda- NA

**3. COMMUNICATIONS/ANNOUNCEMENTS**

- a. President Remarks
- b. Fundraising Activity Discussion (*see Fiscal Report for BOD Account Fund summary*)
- c. Board Member Remarks
- d. Board of Directors Discussion
- e. Public Comment (Members of the public will have three (3) minutes to address the Board)

Comments: NA

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**4. APPROVAL OF MINUTES:**

- a. Minutes of July 15, 2020 Board of Directors Meeting

First: \_\_\_\_\_Pablo O. \_\_\_\_\_

Second: \_\_\_\_\_Patrick A \_\_\_\_\_

Comments: \_\_\_\_\_NA \_\_\_\_\_

**5. RECOMMENDATIONS FOR APPROVAL:**

a. Management Systems Policy & Procedures

i. Communication

First: \_\_\_\_\_Angelica O. \_\_\_\_\_

Second: \_\_\_\_\_Pablo O. \_\_\_\_\_

ii. Impasse

First: \_\_\_\_\_Claudia R. \_\_\_\_\_

Second: \_\_\_\_\_Pablo O. \_\_\_\_\_

iii. Program Planning

First: \_\_\_\_\_Angelica O \_\_\_\_\_

Second: \_\_\_\_\_Pablo O. \_\_\_\_\_

Comments: \_\_\_\_\_NA \_\_\_\_\_

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b. Union Bank – Vacation Trust Fund Resolution – Signatories – Name Change and Angelica Orozco

First: \_\_\_\_\_Patrick A. \_\_\_\_\_

Second: \_\_\_\_\_Angelica O. \_\_\_\_\_

Comments: \_\_\_\_\_NA \_\_\_\_\_

c. Policy Committee By-Laws

First: \_\_\_\_\_Claudia R. \_\_\_\_\_

Second: Angelica O.

Comments: NA

d. Policy Committee Meeting Schedule PY 2020-2021

Comments: No approval needed

e. Reimbursement Policy

First: Claudia R.

Second: Angelica O.

Comments: NA

**6. LOS ANGELES COUNTY OFFICE OF EDUCATION (LACOE) COMMUNICATION:**

a. LACOE Superintendent Updates

Comments: NA

b. LACOE HSEL Quarterly Report

i. Monitoring Support Level Letter dated July 27, 2020

Comments: We continue to be in standard level monitoring

**7. CDE COMMUNICATION:**

c. CDE Approval Letter Q4 Funding

Comments: This item will be a standard agenda item moving forward

d. Webinar Announcement: CDE, Early Learning and Care Webinar on COVID-19 Guidance

Comments: NA

**8. REPORTS & INFORMATIONAL ITEMS**

e. Policy Committee Report

f. BOD Fiscal Committee Report/Treasurer Report

g. Assistant Director Report

- i. Average Daily Attendance (ADA) Report - NA
  - ii. UI Report
  - iii. Recruitment & Enrollment Activity Updates & Status for 2020-21
- h. Program Manager Report
- i. Director's Written Report
  - i. Program Updates – Next Steps – PY 20-21 Service Delivery Plan discussion
  - ii. Program & School Readiness Reporting Summaries
  - iii. Updated Program Plan
  - iv. Foundation Admin Office Lease & Opportunities
- j. Fiscal Officer's Monthly Financial Status Report
- k. Administration for Children and Families/Office of Head Start Communication
- l. Board & Administrator Newsletter

Comments: \_\_\_\_\_NA\_\_\_\_\_

**9. ADJORNMENT - 7:35 pm**

First: Angelica O

Second : Claudia R.

Comments: \_\_\_\_\_NA\_\_\_\_\_

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