



FOUNDATION FOR EARLY CHILDHOOD EDUCATION, INC.

BOARD OF DIRECTORS MEETING MINUTES

November 20, 2019

1. BOARD DINNER/SOCIALIZATION

2. BOARD FUNDRAISING MEETING – EVERY MEMBER TO BRING POTENTIAL DONORS, ACTIVITIES, ETC.

3. CALL MEETING TO ORDER – 5:56 pm

a. Roll Call

Present: Patrick Arcadi, Rose Crupper, Claudia Rodriguez, Angelica Orozco and Abdi Ahmed,

Via Phone: NA

Absent: Simon Ho and Pablo Ocasio

b. FECE Pension Review – OneAmerica/RGB – George Fraser

- One America/RGB discussed the approach used to educate staff at Foundation. It was reported that team used 40 advisory education days. Team still has a few more educational opportunities, in addition to a few educational strategies to implement, including financial literacy.

4. ORDER OF THE AGENDA

a. Changes to the Agenda

- a. Two BARs and the ERSEA manual

b. Items to be added to the Agenda-

- a. BAR #39-203 Targeting Funding
- b. BAR #39-212 Sunrise Funding
- c. ERSEA manual

Comments: _____ NA _____

5. COMMUNICATIONS/ANNOUNCEMENTS

- President Remarks: President made a donation to Foundation.
- Board Member Remarks: NA

- Board of Directors Discussion: NA
- Public Comment (Members of the public will have three (3) minutes to address the Board)

Comments: _____ NA _____

6. APPROVAL OF MINUTES:

- a. Minutes of October 16, 2019 Board of Directors Meeting

First: _____ Abdi Ahmed _____

Second: _____ Rose Crupper _____

Comments: All in favor

7. RECOMMENDATIONS FOR APPROVAL:

- a. BAR/RAA # 39-188 – Dosage Budget Realignment for Subs

First: _____ Angelica Orozco _____

Second: _____ Rose Crupper _____

Comments: Discussion about moving funds from teaching salaries budget line item and use some salary savings from the vacant positions to substitute. All in favor

- b. BAR/RAA # 39-189 – Dosage X Budget Realignment

First: _____ Angelica Orozco _____

Second: _____ Rose Crupper _____

Comments: All in favor

BAR/RAA # 39-190 – EHS X Budget Realignment

First: _____ Angelica Orozco _____

Second: _____ Rose Crupper _____

Comments: All in favor

c. BAR/RAA # 39-203 – Targeting Funding

First: _____ Rose Crupper _____

Second: _____ Abdi Ahmed _____

Comments: Additional money to complete project. Health & Safety in facilities is a priority. All in favor

e. BAR/RAA # 39-212– Sunrise Start Date

First: _____ Angelica Orozco _____

Second: _____ Abdi Ahmed _____

Comments: All in favor

f. ERSEA Policies and Procedures Manual - updates

First: _____ Rose Crupper _____

Second: _____ Abdi Ahmed _____

Comments: All in favor

8. LOS ANGELES COUNTY OFFICE OF EDUCATION (LACOE) COMMUNICATION:

a. Quarterly Systems Monitoring PY 19-20 Qtr. 1 – Review and Discussion

Comments: Foundation is currently at standard monitoring level in all areas.

a. Head Start Legal and Fiduciary Presentation – Distributed 11/15/2019 via email

Comments: NA

9. REPORTS & INFORMATIONAL ITEMS

a. Policy Committee Report: **Claudia Rodriguez provided review minutes**

- b. BOD Fiscal Committee Report/Treasurer Report
- c. Director's Written Report
 - i. Program Updates
 - ii. Program & Required Reporting Summary
- d. Fiscal Officer's Monthly Financial Status Report
- e. Assistant Director Report
 - i. Average Daily Attendance (ADA) Report
 - ii. UI Report
 - iii. Recruitment & Enrollment Activity Updates & Status for 2019-20
- f. Administration for Children and Families/Office of Head Start Communication – ***None Available***
- g. Board & Administrator Newsletter – ***None Available***

Comments:

_____NA_____

10. ADJORNMENT – 7:21 pm

First: _____Abdi Ahmed _____

Second: _____Rose Crupper_____

Comments: All in favor
