



Foundation For Early Childhood Education, Inc.
3360 Flair Drive, Suite 100,
El Monte, California 91731

Board of Director's Meeting
AGENDA

Wednesday, July 15, 2020

6:00pm-7:00pm

Conference Call Information

Join Zoom Meeting

<https://us02web.zoom.us/j/87500078044>

Meeting ID: 875 0007 8044

One tap mobile

+16699006833, 87500078044# US (San Jose)

6:00 pm

1. CALL MEETING TO ORDER

- a. Roll Call

2. ORDER OF THE AGENDA

- a. Changes to the Agenda
- b. Items to be added to the Agenda

3. COMMUNICATIONS/ANNOUNCEMENTS

- a. President Remarks
- b. Fundraising Activity Discussion
- c. Board Member Remarks
- d. Board of Directors Discussion
- e. Public Comment (Members of the public will have three (3) minutes to address the Board)

4. APPROVAL OF MINUTES:

- a. Minutes of June 17, 2020 Board of Directors Meeting – *to be sent separately*
- b. Minutes of July 1, 2020 Special Call Meeting – *to be sent separately*

5. RECOMMENDATIONS FOR APPROVAL:

- a. BAR-RAA #39-463 – End of year budget alignment – Basic
- b. BAR-RAA #39-464 – End of year budget alignment – EHS
- c. BAR-RAA #39-465 – End of year budget alignment – Dosage
- d. BAR-RAA #39-466 – End of year budget alignment – EHS X startup

- e. BAR-RAA #39-467 – End of year budget alignment – EHS X
- f. Vendor approval for the amount of \$250K
 - Chefables
 - Alite, DirectEd, Child Care Career
 - Berkshire Worker Compensation Insurance Policy
 - Lakeshore
- g. Fiscal Manual – Policy & Procedure
- h. Employee Handbook
 - Recommended Changes
 - CFRA/EFMLA Leave Addendum
- i. LAOCE Contract #C-20323 PY 2020-2021 Head Start & Early Head Start
- j. Board of Directors By Laws
- k. Board of Directors Meeting Schedule – PY 2020-2021
- l. Delegate Agency Board Composition Verification Form
- m. Certification of Signatures

6. LOS ANGELES COUNTY OFFICE OF EDUCATION (LACOE) COMMUNICATION:

- a. LACOE Superintendent Updates
- b. LACOE HSEL Quarterly Report (*Quarter 4 expected July 2020*)

7. REPORTS & INFORMATIONAL ITEMS

- a. Policy Committee Report
- b. BOD Fiscal Committee Report/Treasurer Report
- c. Assistant Director Report
 - i. Average Daily Attendance (ADA) Report - NA
 - ii. UI Report
 - iii. Recruitment & Enrollment Activity Updates & Status for 2020-21
- d. Program Manager Report
- e. Director's Written Report
 - i. Program Updates – Next Steps – PY 20-21 Service Delivery Plan discussion
 - ii. Program & Required Reporting Summary
- f. Fiscal Officer's Monthly Financial Status Report
- g. Program Manager Report
- h. Administration for Children and Families/Office of Head Start Communication
- i. CDE – Management Bulletins & Other Critical Communications
- j. Board & Administrator Newsletter

8. ADJORNMENT