



Foundation For Early Childhood Education, Inc.
3360 Flair Drive, Suite 100,
El Monte, California 91731

Board of Director's Meeting

AGENDA

August 21, 2019

The full agenda is available at the Foundation for Early Childhood Education office located at the above address. Copies of any document related to an item on the Board of Director's Agenda is available for public review at the Foundation Office, Monday through Friday 8:30 am to 5:00 p.m. and the day of the Board of Meeting in the meeting room. To request a disability related accommodation under the ADA, please contact the Foundation for Early Childhood Education office at 626-572-5107 at least 48 hours in advance.

5:30 p.m.

- 1. BOARD DINNER/SOCIALIZATION**
- 2. BOARD FUNDRAISING MEETING – EVERY MEMBER TO BRING POTENTIAL DONORS, ACTIVITIES, ETC.**

6:00 p.m.

- 3. CALL MEETING TO ORDER**
 - a. Roll Call
 - 4. ORDER OF THE AGENDA**
 - a. Changes to the Agenda
 - b. Items to be added to the Agenda
 - 5. COMMUNICATIONS/ANNOUNCEMENTS**
 - President Remarks
 - Board Member Remarks
 - Board of Directors Discussion
 - Public Comment (Members of the public will have three (3) minutes to address the Board)
 - 6. APPROVAL OF MINUTES:**
 - a. Minutes of July 17, 2019 Board of Directors Meeting - *Pending*
 - 7. RECOMMENDATIONS FOR APPROVAL:**
 - a. Policy Committee By-Laws
 - b. Request for Policy Committee Reimbursement
 - c. Impasse Procedure
 - d. Job Description – Child Development Specialist Supervisor
 - e. Early Head Start Expansion Grant – LACOE Contract (C19398)
 - f. Early Head Start/Head Start – LACOE Contract (C19475)
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- g. Management Systems Policies and Procedures
- h. Fiscal Policies and Procedures Manual – Edits Pending
- i. BAR-RAA #39-091; Change EHS start date from August 12, 2019 to August 23, 2019

8. LOS ANGELES COUNTY OFFICE OF EDUCATION (LACOE) COMMUNICATION:

- a. Quarterly Systems Monitoring PY 18-19 Qtr 4, Dated July 23, 2019
- b. “Public Charge” Information
- c. Self Assessment Report

9. REPORTS & INFORMATIONAL ITEMS

- a. Policy Committee Report
- b. BOD Fiscal Committee Report/Treasurer Report
- c. Director's Written Report
 - i. Program Updates
- d. Fiscal Officer's Monthly Financial Status Report
- e. Assistant Director Report – *Hard Copy Distributed*
 - i. Average Daily Attendance (ADA) Report – None Available – No Services in July
 - ii. UI Report – None Available – No Services in July
 - iii. Recruitment & Enrollment Status for PY 2019-20
 - iv. Recruitment & Enrollment Activity Updates & Status for 2019-20
- f. Administration for Children and Families/Office of Head Start Communication – *None Available*
- g. Board & Administrator Newsletter
- h. Delegate Agency Board Composition Verification Form
- i. Board Member Contact Information – PY 2019-2020
- j. Certification of Signatures

10. ADJORNMENT
