



**Foundation For Early Childhood Education, Inc.**  
3360 Flair Drive, Suite 100,  
El Monte, California 91731

**Board of Director's Meeting**  
**AGENDA**

**Wednesday, August 19, 2020**  
**6:00pm-7:00pm**

**Conference Call Information**

**Join Zoom Meeting**

<https://us02web.zoom.us/j/81526633253>

Meeting ID: 815 2663 3253

One tap mobile

+16699006833, 81526633253# US (San Jose)

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**6:00 pm**

**1. CALL MEETING TO ORDER**

- a. Roll Call

**2. ORDER OF THE AGENDA**

- a. Changes to the Agenda
- b. Items to be added to the Agenda

**3. COMMUNICATIONS/ANNOUNCEMENTS**

- a. President Remarks
- b. Fundraising Activity Discussion (*see Fiscal Report for BOD Account Fund summary*)
- c. Board Member Remarks
- d. Board of Directors Discussion
- e. Public Comment (Members of the public will have three (3) minutes to address the Board)

**4. APPROVAL OF MINUTES:**

- a. Minutes of July 15, 2020 Board of Directors Meeting

**5. RECOMMENDATIONS FOR APPROVAL:**

- a. Management Systems Policy & Procedures
  - i. Communication
  - ii. Impasse
  - iii. Program Planning
- b. Union Bank – Vacation Trust Fund Resolution – Signatories – Name Change and Angelica

Orozco

- c. Policy Committee By-Laws
- d. Policy Committee Meeting Schedule PY 2020-2021
- e. Reimbursement Policy

**6. LOS ANGELES COUNTY OFFICE OF EDUCATION (LACOE) COMMUNICATION:**

- a. LACOE Superintendent Updates
- b. LACOE HSEL Quarterly Report
  - i. Monitoring Support Level Letter dated July 27, 2020

**7. CDE COMMUNICATION:**

- a. CDE Approval Letter Q4 Funding
- b. Webinar Announcement: CDE, Early Learning and Care Webinar on COVID-19 Guidance

**8. REPORTS & INFORMATIONAL ITEMS**

- a. Policy Committee Report
- b. BOD Fiscal Committee Report/Treasurer Report
- c. Assistant Director Report
  - i. Average Daily Attendance (ADA) Report - NA
  - ii. UI Report
  - iii. Recruitment & Enrollment Activity Updates & Status for 2020-21
- d. Program Manager Report
- e. Director's Written Report
  - i. Program Updates – Next Steps – PY 20-21 Service Delivery Plan discussion
  - ii. Program & School Readiness Reporting Summaries
  - iii. Updated Program Plan
  - iv. Foundation Admin Office Lease & Opportunities
- f. Fiscal Officer's Monthly Financial Status Report
- g. Administration for Children and Families/Office of Head Start Communication
- h. Board & Administrator Newsletter

**9. ADJORNMENT**