

**FOUNDATION FOR EARLY CHILDHOOD EDUCATION, INC.  
TIMESHEET**

EMPLOYEE'S NAME: \_\_\_\_\_ FILE# : \_\_\_\_\_

JOB DESCRIPTION: \_\_\_\_\_ DATE: \_\_\_\_\_

CLASS: \_\_\_\_\_ SITE: \_\_\_\_\_ FROM: 11/16/11 TO: 11/30/11

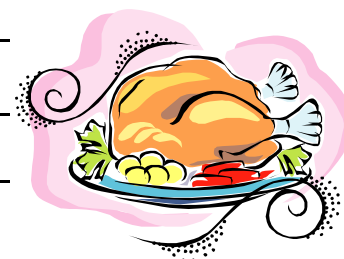
**ALL TIME SHEETS MUST BE TURNED IN BY 12PM THE NEXT WORKING DAY AFTER EACH PAY PERIOD**

DATE	IN	OUT	IN	OUT	TOTAL WORKIN G	PER USED	SICK USED	VAC. USE D	UNION HRS	EDUC. RELEASE HOURS	LEAVE W/O PAY
11/16/11											
11/17/11											
11/18/11											
11/19/11	S A T U R D A Y										
11/20/11	S U N D A Y										
11/21/11											
11/22/11											
11/23/11											
11/24/11	THANKSGIVING DAY - ALL AGENCY HOLIDAY										
11/25/11	DAY AFTER THANKSGIVING - ALL AGENCY HOLIDAY										
11/26/11	S A T U R D A Y										
11/27/11	S U N D A Y										
11/28/11											
11/29/11											
11/30/11											
<b>TOTAL HOURS</b>											<b>=72</b>

EMPLOYEE'S SIGNATURE: \_\_\_\_\_

SUPERVISOR'S SIGNATURE: \_\_\_\_\_

COMMENTS: \_\_\_\_\_



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